

## CHANGE REQUEST FORM

To: Winfull Group Holdings Limited  
 c/o Tricor Tengis Limited  
 Level 22, Hopewell Centre,  
 183 Queen's Road East,  
 Hong Kong

**Election for future Corporate Communications: (Please "✓" ONLY ONE box)**

I/We would like to change the choice of language and means of receipt of future Corporate Communications <sup>Note 1</sup> as indicated below:

- to receive the Website Version of all future Corporate Communications published on the Company's website in place of receiving printed copies and receive the notification through my/our email address; or
- to receive the printed English version# of all future Corporate Communications ONLY; or
- to receive the printed Chinese version# of all future Corporate Communications ONLY; or
- to receive both printed English and Chinese versions of all future Corporate Communications.

Name (in English) \_\_\_\_\_

Signature \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ Date: \_\_\_\_\_

Email address: 

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*Notes:*

1. "Corporate Communications" refers to any documents issued or to be issued by Winfull Group Holdings Limited (the "Company") for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
2. Please complete all your details clearly.
3. By selecting to read the Website Version of the Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed forms.
4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
5. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company at their own risk until you notify otherwise by reasonable notice in writing to the Company's Hong Kong Branch Share Registrar, Tricor Tengis Limited of Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong.
6. Shareholders of the Company are entitled to change their election of language and means of receipt of the Company's Corporate Communications at any time by reasonable notice in writing to the Company's Hong Kong Branch Share Registrar, Tricor Tengis Limited.
7. If you choose Website Version, a notification of the publication of the Corporate Communications on the Company's website will be sent to you in the future. Please provide your email address if you wish to receive the notification via email. If no email address is provided, a printed copy of the notification will be sent to you by post when Corporate Communication(s) is/are posted on the Company's website.
8. If you have any difficulty in receiving or gaining access to the Corporate Communications for any reason, the Company will promptly upon your notice send the printed version of the Corporate Communications to you free of charge.

**PERSONAL INFORMATION COLLECTION STATEMENT**

- (i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").
- (ii) Your supply of Personal Data to the Company is on a voluntary basis and is used for processing your instructions and/or requests as stated in this Change Request Form. Failure to provide sufficient information may result in the Company not being able to process your such instructions and/or requests as stated in this Change Request Form.
- (iii) Your Personal Data will not be transferred to other third parties (other than Tricor Tengis Limited) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes.
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing addressed to the Personal Data Privacy Officer of Tricor Tengis Limited.

# You will receive the Corporate Communications in both English and Chinese languages if they are printed in the same booklet.